

## Reminder on Sustaining COVID-19 Preventive Measures and Contingency for Campus Cases

Thursday, July 9, 2020 14:10 PM

Dear colleagues,

The sudden surge of local COVID-19 cases in the last couple of days was a shock to the whole community. It is an alert to all of us that we must sustain our COVID-19 preventive measure diligently, as the pandemic is far from over.

Heads of campus units are reminded to enforce workplace COVID-19 preventive measures, including mask wearing, hand hygiene and social distancing. You may refer to the COVID-19 Info Portal, Current Arrangements <https://covid19info.ust.hk/current-arrangements>, and in particular, the Campus Hygiene section <https://covid19info.ust.hk/campus-hygiene-measures>, which included an earlier announcement about office hygiene measures [https://hseo.ust.hk/system/files/documents/COVID-19 Info Web Email 2020-03-13 HSEO.pdf](https://hseo.ust.hk/system/files/documents/COVID-19%20Info%20Web%20Email%202020-03-13%20HSEO.pdf). Units and departments with laboratory operations should remind all lab users to maintain mask wearing and social distancing as much as possible <https://covid19info.ust.hk/laboratory-research>.

In the unfortunate situation that a member of the university has contracted COVID-19, or becomes a close contact of a confirmed patient, or is requested by the Government to undergo COVID-19 testing, the following contingency measures will be adopted:

1. Colleagues sharing the same workplace of the confirmed case or close contact will work from home for 14 days, only essential services will be maintained. If essential services can only be provided by physical presence of staff members, they may be requested to have COVID-19 test through private labs, with the cost paid by the unit.
2. Colleagues who are asked by the Government to undergo COVID-19 test will have to stay home and work from home for 14 days. Support similar to that provided for “on-campus quarantine” can be arranged if necessary.
3. Colleagues who have a household member undergoing COVID-19 test should work from home until a negative test result is confirmed.
4. In view of these contingency measures, unit heads may need to consider separating members providing essential services into two teams that work at different areas where feasible.

If you have any questions on COVID-19 preventive measures or contingency measures, please contact Mr Stephen Tsu of HSEO at 2358 6522 or [stephentsu@ust.hk](mailto:stephentsu@ust.hk).

Let us all take care and stay well.

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